



## VISITING ARTIST GRANTS

### Who

Teachers can apply for an artist or art historian for their classroom. These are visual and material artists who would complement the lesson plan. This program is open to teachers at low-income public schools, grades TK-12th in Alameda, San Mateo, and San Francisco Counties. Examples: painter, sculptor, wood carver.

### What

Grants of up to \$500 will be given to pay for the artist and materials. Schools are eligible for up to two grants per year, with one grant per teacher.

### How

Simply submit a request on school letterhead with the following information:

- Date and notation on top that request is for a Visiting Artist in the Classroom
- School and district name, address, telephone and fax numbers
- Your name, grade level and email address
- Name, address and phone number of the visiting artist
- Total amount requested
- Description of your art project
- Item by item listing of how the money will be spent (we encourage same grade level teachers to apply together to maximize this resource grant)
  - How many hours artist will give instruction
  - How many students will benefit
  - Itemized costs of artist and art resources needed for project
- Applications must be signed by the submitting teacher and the principal (***If you cannot get your application physically signed, please cc your principal/director when submitting your request by email and let them know to respond by confirming that they approve your application for review. This email will serve as their "signature"***)

### When

Send your request in as soon as it is ready. If approved, funds will immediately be disbursed. Please check our website at [www.venturesfoundation.org](http://www.venturesfoundation.org) before writing up a proposal to ensure funding is still available.

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